

**Hopedale School Committee
Minutes of the Meeting of
Tuesday, June 5, 2012**

Members Present: Grace Pool, Chair
Lisa Alberto, Vice Chair
Lori Hampsch
Sandra Biagetti
Dan Iacovelli

Also Present: Dennis Breen, Superintendent
Derek Atherton, Junior-Senior High School Principal
Kelley Butler, Dean/Athletic Director
Lynne Davis, School Accountant
Tom Hammann, Facilities Manager
Kelsi McDougle and Tyler D'Urso, Jr.-Sr. High School Representatives (2012-2013)

The Chair called the meeting to order at 6:02 pm in the Media Center at the Junior-Senior High School, located at 25 Adin Street, Hopedale, Massachusetts, with a quorum present.

1. Minutes – Upon a motion by Mrs. Alberto, which was seconded by Mrs. Biagetti, the Committee unanimously approved the minutes of the meetings of May 1, 2012, with an amendment to clarify the language regarding the acceptance of school choice students, and May 7, 2012.

2. Student Council Representatives –Kelsi McDougle and Tyler D'Urso, reported on recent student activities, fundraisers, and athletic events.

3. Superintendent's Comments – The Superintendent congratulated Principal Derek Atherton and his staff on their preparations for the Class of 2012 graduation ceremonies. He also noted his appreciation for the joint effort of several Jr.-Sr. High School and Memorial School staff members and students to erect a new sign at the Prospect Street entrance of Memorial School.

Mr. Breen recognized Principal Brian Miller for the Memorial School's recent Memorial Day exercises, high school mathematics teacher Talitha Oliveri for being honored as a 2012 Promising Practices in Education Recipient, Student Council's participation in Project Star, student Leah Siefring for being selected to attend the 2012 New England Student Leadership Conference, and student Emma Caron for being accepted to 2012 Art All State.

Finally, the Superintendent announced that bus registration for the 2012-2013 year has begun and that the district will replace the One Call Now alert notification system with Power Announcement.

4. Financial Items -

a. Warrants for Signature: School Accountant Lynne Davis presented two warrants for signature.

b. Monthly Report: Mrs. Davis presented her monthly report for May 2012 and recommended a transfer in the amount of \$60,316.78 from the tuition accounts to the instruction account. Upon a motion by Mrs. Alberto, which was seconded by Mr. Iacovelli, the School Committee voted unanimously to approve the transfer.

After a brief discussion on closing the fiscal year 2012 budget, the School Committee unanimously voted, upon a motion by Mrs. Hampsch that was seconded by Mrs. Alberto, to authorize the Chair to approve line item transfers through June 30, 2012, subject to ratification at the next regular meeting.

The Chair passed over the Facilities Update agenda item to consider the Jr.-Sr. High School Parent Student Handbook.

5. JSHS Parent Student Handbook – Principal Derek Atherton and Dean/Athletic Director Kelley Butler highlighted several sections of the 2012-2013 Handbook, including a provision increasing the science requirements for graduation to four credits, time limits for adding and dropping classes, homework-free weekends, athletic and extra-curricular offerings, guidelines for the reentry of students who suffer a concussion, and the addition of a community service requirement for graduation. There was a lengthy discussion concerning the proposed community service guidelines. The members asked Mr. Atherton and Mrs. Butler to reconsider the proposed language and present a revision at a later meeting.

The Chair returned to the Facilities Update item on the agenda.

6. Facilities Update– Mr. Hammann presented his five-year projection of facilities and maintenance needs through fiscal year 2017. He updated the members on the status of the Memorial School parking lot project and advised them that he is reviewing the heating system at Memorial School. A brief discussion followed but no action was taken.

7. Out-of-State Field Trips 2012-2013 – Mr. Breen presented, for approval by the School Committee, the anticipated out-of-state field trips for next year, including Roger Williams Zoo in Providence, RI; Slater Mill in Pawtucket, RI; Trinity Reparatory Theater in Providence, RI; the International Club trip to Italy and France; and cross country meets in Warwick, RI. Upon a motion by Mrs. Hampsch, which was seconded by Mrs. Alberto, the Committee unanimously approved the field trips.

8. Concussion Policy Addendum – The Superintendent presented the Process for Activation of the Concussion Policy's Academic Recovery and Re-Entry Plan guidelines and the Hopedale Junior-Senior High School Academic Recovery and Reentry Plan form for approval by the School Committee. After a brief discussion, the Committee unanimously approved both documents upon a motion by Mrs. Hampsch that was seconded by Mrs. Biagetti.

9. Annual School Committee Re-Organization –

- a. **Election of Chair**- Upon a motion by Mrs. Biagetti which was seconded by Mrs. Hampsch, the Committee unanimously voted to elect Mrs. Alberto as Chair.
- b. **Election of Vice Chair**- Upon a motion by Mrs. Pool which was seconded by Mrs. Biagetti, the Committee unanimously voted to elect Mrs. Hampsch as Vice Chair.
- c. **Election of Secretary**- Upon a motion by Mrs. Hampsch which was seconded by Mrs. Pool, the Committee unanimously voted to elect Mr. Breen as Secretary.
- d. **Election of Representative to Collaborative**- By consensus, this election was tabled to a later meeting.
- e. **Designation of MASC Legislative Liaison**- Upon a motion by Mrs. Pool which was seconded by Mrs. Biagetti, the Committee unanimously voted to elect Mrs. Hampsch as MASC liaison.
- f. Upon a motion by Mrs. Biagetti which was seconded by Mr. Iacovelli, the Committee unanimously authorized the Chair and Vice Chair to sign bills, dated materials, grant applications, receipts, and other documents on behalf of the whole Committee pending ratification at the next regular meeting.
- g. Upon a motion by Mrs. Biagetti which was seconded by Mr. Iacovelli, the Committee unanimously designated the Superintendent of Schools as the Committee's agent for the application, receipt, and expenditure of monies under all state and federal grants as may be appropriate, subject to the ratification and approval of the whole Committee.
- h. Upon a motion by Mrs. Biagetti which was seconded by Mr. Iacovelli, the Committee unanimously authorized the Committee Chair and the Superintendent of Schools to act jointly on personnel matters and other emergency business matters occurring during vacation periods or between School Committee

meetings when the timing of such action would be required before the next regular meeting of the whole Committee, such action to be subject to ratification at said next meeting.

i. Chairman Vote – The Chair stated that she would vote only on matters requiring her to break a tie.

j. Sub Committees – By consensus, the members agreed to the following committee assignments:

Budget and Capital Planning Sub Committee: Dan Iacovelli and Lori Hampsch

Policy Sub Committee: Lisa Alberto and Grace Pool

Negotiations Sub Committee: Sandra Biagetti and Lisa Alberto

Technology Sub Committee: Lori Hampsch and Lisa Alberto

School Building Committee: To be assigned if needed

Facilities and Operation Sub Committee: Dan Iacovelli

Sick Leave Bank Committee: Grace Pool, Sandra Biagetti, and Lisa Alberto

10. Correspondence – The School Committee reviewed the following items of correspondence: Unit A notice of ratification of the 2012-2014 collective bargaining agreement and the tentative 2012-2014 collective bargaining agreement, DESE Customer Satisfaction Survey, DESE press release entitled, “Massachusetts 8th Graders Show Strong Performance on 2012 NAEP Science Exam,” current Hopedale Public Schools job postings, MASC Legislative Bulletin dated May 18, 2012, notification from DESE regarding extraordinary relief, Medicaid information, DESE notification regarding our Food Service Administrative Review, retirement notification from grade four teacher Mrs. DeLuca, resignation notification from grade seven Spanish teacher Emily Clune, request for grade 7 English teacher Mrs. Steele to extend her maternity leave through the 2012-2013 school year, Memorial School parking lot update, letter of appreciation from the MIAA to the high school’s student ambassadors, Devin Finnegan and Matthew Doran, the June 2012 elementary calendar, minutes of the Administrative Team meetings on May 15, 2012 and May 29, 2012, and the program for the Class of 2012 graduation ceremony.

After a brief discussion of the Unit A tentative agreement and upon a motion made by Mrs. Alberto and seconded by Mrs. Biagetti, both of whom served on the School Committee negotiation team, the School Committee unanimously approved the provisions of the Unit A 2012-2014 collective bargaining agreement.

11. Audience to Citizens - There were no members of the audience who wished to address the Committee.

12. School Committee Calendar – The proposed 2012-2013 calendar of School Committee meetings was reviewed.

13. Adjournment of Open Meeting- Mrs. Pool announced the need to meet in executive session to discuss strategy with respect to non-union contract negotiations since an open meeting would have a detrimental effect on the Committee’s bargaining position, and to review executive session minutes which have not been released to the public. Upon a motion by Mrs. Hampsch, which was seconded by Mrs. Biagetti, the Committee voted as follows to enter executive session for the stated purposes: Mrs. Biagetti – yes; Mrs. Pool – yes; Mrs. Alberto – yes; Mr. Iacovelli – yes; and Mrs. Hampsch – yes. The Chair declared the meeting adjourned at 7:40 pm and stated that the Committee would not be reconvening in open session.

Minutes by Jeanne McGuane

APPROVED: August 21, 2012