

**Hopedale School Committee  
Minutes of the Meeting of  
Tuesday, October 2, 2018**

Members Present: Lisa Alberto, Chair  
Lori Hampsch, Vice Chair  
Craig Adams  
Alysia Butler  
Jennifer McKeon

Also Present: Karen Crebase, Superintendent  
Jackson Tahmoush, Student Representative to the School Committee  
Mikayla Evans, JSHS Student Council Representative  
Lynne Davis, School Accountant  
Susan Mulready, Bright Beginnings Center Co-Director  
Kristen Poisson, Bright Beginnings Center Director  
Brian Miller, Memorial School Principal  
Timothy Johnson, Jr.-Sr. High School Assistant Principal

At 6:00 pm, the Chair called the meeting to order in the Media Center at the Jr.-Sr. High School, 25 Adin Street, Hopedale, Massachusetts, with a quorum present.

1. **Minutes of September 4, 2018** - Upon a motion by Mrs. Hampsch which was seconded by Mrs. Butler, the Committee unanimously approved the minutes of September 4, 2018.
2. **Student Representatives' Report – Jr.-Sr. High School:** Mikayla Evans reported on recent and upcoming activities, including: Day in the Park, Homecoming Weekend, the election of seventh grade officers, the annual tea for new staff members, Back to School Night, clothing drive, the upcoming senior class trip to Disney World, the annual turkey dinner and turkey run, annual coffeehouse, the fall production of *Arsenic and Old Lace*, STUCO and DECA fall meetings, Tri-M Honor Society induction, the Ring Dance and FAST.
3. **Superintendent's Comments** – The Superintendent reported on Curriculum and Back to School Nights recently held at Bright Beginnings Center, Memorial Elementary School and the Jr.-Sr. High School; the recent Grade 6 trip to Nature's Classroom; Casey McQuillen's "You Matter" presentation at the Jr.-Sr. High School; Day in the Park; Homecoming Weekend; and the Computer Science Classroom Ribbon Cutting Ceremony.
4. **Committee Response to Superintendent's Comments** – There were no questions or comments from the members.
5. **Financial Items**
  - **Monthly Report of Accounts Payable Warrants:** The Committee reviewed the monthly warrant report for September as presented by Mrs. Davis. Upon a motion by Mr. Adams which was seconded by Mrs. Butler, the members unanimously voted to ratify the payment of four accounts payable warrants dated: August 29, September 6, 13, and 20, 2018 in the amount of \$ 329,536.19.
  - **Monthly Report of Payroll Warrants:** Upon a motion by Mr. Adams which was seconded by Mrs. Butler, the members unanimously voted to ratify the payment of two payroll warrants dated: September 13 and 27, 2018 in the amount of \$ 908,371.61.
  - **Monthly Budget Report:** Mrs. Davis presented the monthly budget report for September 2018.
  - **Warrants for Signature:** There were no warrants distributed for signature.

**6. Committee on Policy** – The Chair presented a draft timeline and schedule of policies to be reviewed during the 2018-2019 school year. Also, on the recommendation of the policy committee, members reviewed the following policies for a first reading:

**JF – School Admissions**

**JFABC – Admission of Transfer Students**

**AC – Non Discrimination**

**EFD– Meal Charge Policy**

The members briefly discussed revised language in JFABC which provides that the district will consider recommendations from sending charter schools when placing transfer students. The members also discussed the new introductory paragraph in AC which is language suggested by MASC. In addition, the Superintendent discussed the need for EFD to comply with new USDA guidelines. After review, and by consensus, the Committee approved the policies for a final reading.

**7. Agenda Items**

- **Transportation Update:** The Superintendent reported on behalf of Transportation Coordinator Deb Brackett that 145 Jr.-Sr. High School students and 267 elementary students are being transported. The new online fee payment system through UniBank has been successful. The earlier registration process, beginning in April and ending in June, was more efficient and will include an online component next year. Current staffing needs include a bus driver and future capital needs include the purchase of a new bus. A brief discussion followed regarding forecasted expenses in the budgeted line for transportation and the district’s use of Van Pool in addition to the district’s vans to transport students.
- **School Action Plans:**
  - Bright Beginnings Center** – Directors Kristen Poisson and Susan Mulready reported on planned reviews of social emotional learning programs and progress reports, implementation of the Eureka math program, expansion of the Foundations curriculum to preschool, acquisition of Smartboards, the use of FOSS science kits, evaluation of IEP services, professional development opportunities to include growth mindset, continued review of school year, summer, and extended day programs, the introduction of enrichment opportunities, and continued parent outreach efforts.
  - Memorial Elementary School** – Principal Brian Miller highlighted his school’s focus on social emotional learning, the Eureka math program, implementation of common assessments, the investigation of PLTW at the elementary level, professional development opportunities including growth mindset, data analysis, creating enrichment activities, continuing PLC’s, family outreach efforts, evaluating the FLEX Center program, and implementing inclusive special education services across all grades.
  - Jr.-Sr. High School** – Assistant Principal Tim Johnson discussed social emotional learning, the analysis of data from SAT/ACT/PSAT and MCAS testing, the use of pre- and post-assessments to inform instruction, vertical alignment of curriculum in grades 6 through 8, implementation of new computer science and grade 10 ELA curriculum, development professional development opportunities including growth mindset, investigating opportunities for accelerated learners, the new BRIDGE program for students in transition, implementation of educational programs to decrease out of school suspensions, and the continuation of community outreach efforts.
- **Public Relations Committee Member Appointment:** The Chair sought nominations for a second member to serve on the public relations committee. The focus of the committee is yet to be defined and might be limited by open meeting laws, as reported by Mrs. Butler. In the absence of a nomination, the Chair volunteered to serve and was approved by consensus.
- **Recycling Vote:** The Committee considered a request from the Superintendent to declare specific media equipment, televisions, and telephones as surplus. Upon a motion by Mr. Adams which was seconded by Mrs. Alberto, the Committee unanimously voted to declare the items listed in the memorandum dated September 25, 2018 as surplus.

8. **Correspondence** – The Committee reviewed the September issue of the *MASC Bulletin*, the Event and Announcement Guidelines for the Jr-Sr. High School, and member Wi-Fi information. The Superintendent asked members to email her if they are interested in attending workshops during the November MASC/MASS Joint Conference in Hyannis.

9. **Audience to Citizens** – There were no comments from members of the audience.

10. **School Committee Calendar** – The next meeting of the Committee is scheduled for Tuesday, November 6, 2018.

Respectfully submitted,  
Jeanne McGuane, Recording Secretary  
APPROVED: November 6, 2018